United States Department of Justice  
Civil Rights Division, Appellate Section  
Deputy Chief, GS-15  

Announcement Number: 14-ATT-001

**About the Office:** The Civil Rights Division, (Division) of the Department of Justice, created in 1957 by the enactment of the Civil Rights Act of 1957, works to uphold the civil and constitutional rights of all Americans, particularly some of the most vulnerable members of our society. The Division enforces federal statutes prohibiting discrimination on the basis of race, color, sex, disability, religion, familial status and national origin.

The Appellate Section (APP or Section) is seeking an experienced attorney for the position of Deputy Chief in Washington, D.C. The Section has primary responsibility for handling civil rights cases in the courts of appeals and, in cooperation with the Solicitor General, in the Supreme Court. The Section also provides legal counsel to other components of the Department of Justice regarding civil rights law and appellate litigation. The work of the Section also includes appeals from district court judgments in cases originally handled by trial sections within the Division and work involving participation as amicus curiae (friend of the court) in cases that have the potential for affecting Division enforcement responsibilities.

**Who May Apply:** Applications are being accepted from all qualified candidates.

**Number of Opportunities:** 1

**Application Period:** Applications are being accepted from Wednesday, February 5, 2014 through 11:59 PM ETZ, Wednesday, February 26, 2014.

**Responsibilities and Opportunity Offered:** The incumbent of this position will report directly to the Section Chief and will be responsible for duties such as, but not limited to, (1) serving as the reviewer assigned to certain cases, including difficult and complex cases in the courts of appeals and Supreme Court; (2) providing guidance to other attorneys in selected matters and projects; and (3) assisting the Chief in management of the Section. In addition, the Deputy Chief will be expected to handle other special assignments to be made by the Section Chief.

**Required Qualifications:** Applicants must possess a J.D. degree, be duly licensed and authorized to practice as an attorney in good standing under the laws of a State, territory, Puerto Rico, or the District of Columbia, and have a minimum of one year post-JD legal experience. Applicants should possess knowledge of the laws outlined above, have strong interpersonal, organizational, writing, and oral communication skills. In addition, experience in federal court civil litigation and/or experience in civil rights law is preferred.

**Preferred Qualifications:** Excellent oral advocacy skills and experience; substantive knowledge and expertise in the laws, rules, and regulations enforced by the Civil Rights Division; experience managing attorneys and staff; and experience or interest in the enforcement of civil rights laws are preferred but not required.
Salary Information: Current salary and years of specialized experience will determine the appropriate salary level within the GS-15 range ($124,995 through $157,100 per annum). Final selection for this position will be subject to budgetary funding constraints.

Location: Washington, D.C.

Relocation Expenses: Relocation expenses are not authorized.

Travel: Position requires extended hours but relatively little travel.

Type of Position: Full-time - neither part-time nor job-sharing is approved for this position.

Submission Process and Deadline Date: To apply, please refer to the “How to Apply” section at https://www.usajobs.gov/GetJob/PrintPreview/360554500

Security Requirements: Initial appointment is conditioned upon a satisfactory pre-employment adjudication. This includes fingerprint and credit and tax checks, and drug testing. In addition, continued employment is subject to the favorable adjudication of a background investigation.

Internet Sites: This and other attorney vacancy announcements can be found at http://www.justice.gov/careers/legal/attvacancies.html.

For more information about the Civil Rights Division, visit the Civil Rights Division’s web page.

Department Policies: The U.S. Department of Justice is an Equal Opportunity/Reasonable Accommodation Employer. Except where otherwise provided by law, there will be no discrimination because of color, race, religion, national origin, political affiliation, marital status, disability (physical or mental), age, sex, gender identity, sexual orientation, genetic information, status as a parent, membership or non-membership in an employee organization, on the basis of personal favoritism, or any non-merit factor. The Department of Justice welcomes and encourages applications from persons with physical and mental disabilities. The Department is firmly committed to satisfying its affirmative obligations under the Rehabilitation Act of 1973, to ensure that persons with disabilities have every opportunity to be hired and advanced on the basis of merit within the Department of Justice. This agency provides reasonable accommodation to applicants with disabilities where appropriate. If you need a reasonable accommodation for any part of the application and hiring process, please contact the Division's Reasonable Accommodations Manager, Jana Erickson, on (202) 616-2206. Determinations on requests for reasonable accommodation will be made on a case-by-case basis.

It is the policy of the Department to achieve a drug-free workplace and persons selected for employment will be required to pass a drug test which screens for illegal drug use prior to final appointment. Only U.S. citizens are eligible for employment with the Executive Office for Immigration Review and the United States Attorneys’ Offices. Unless otherwise indicated in a particular job advertisement, non-U.S. citizens may apply for employment with other organizations, but should be advised that appointments of non-U.S. citizens are extremely rare; such appointments would be possible only if necessary to accomplish the Department's mission
and would be subject to strict security requirements. Applicants who hold dual citizenship in the U.S. and another country will be considered on a case-by-case basis.

There is no formal rating system for applying veterans' preference to attorney appointments in the excepted service; however, the Department of Justice considers veterans' preference eligibility as a positive factor in attorney hiring. Applicants eligible for veterans' preference must include that information in their cover letter or resume and attach supporting documentation (e.g., the DD 214, Certificate of Release or Discharge from Active Duty and other supporting documentation) to their submissions. Although the "point" system is not used, per se, applicants eligible to claim 10-point preference must submit Standard Form (SF) 15, Application for 10-Point Veteran Preference, and submit the supporting documentation required for the specific type of preference claimed (visit the OPM website, www.opm.gov/forms/pdf_fill/SF15.pdf for a copy of SF 15, which lists the types of 10-point preferences and the required supporting documents). Applicants should note that SF 15 requires supporting documentation associated with service-connected disabilities or receipt of nonservice-connected disability pensions to be dated 1991 or later except in the case of service members submitting official statements or retirement orders from a branch of the Armed Forces showing that his or her retirement was due to a permanent service-connected disability or that he/she was transferred to the permanent disability retired list (the statement or retirement orders must indicate that the disability is 10% or more).

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The Department of Justice cannot control further dissemination and/or posting of information contained in this vacancy announcement. Such posting and/or dissemination are not an endorsement by the Department of the organization or group disseminating and/or posting the information.