



Office of the Attorney General
200 St. Paul Place
Baltimore, Maryland 21202
www.marylandattorneygeneral.gov

JOB ANNOUNCEMENT

Deputy Division Director Department of Human Services

Posting Date: May 2, 2018

Closing Date: May 16, 2018

Job Title: Deputy Division Director

Position Type: Regular Full time

Location: Department of Social Services, Baltimore City
1510 Guilford Ave., Baltimore, MD

Description: The Office of the Attorney General is seeking applicants for the position of Assistant Attorney General to serve as Deputy Director of the Baltimore City Department of Social Services Legal Services Division. The Deputy Director assists the Division Director in providing legal advice to the Baltimore City Department of Social Services Director and other agency administrators, supervising the attorneys, oversees the litigation of the division, managing the day-to-day operations of the division, and representing the Department in the Circuit Courts, Juvenile Courts, District Courts, and the Office of Administrative Hearings in complex or other special cases. The Legal Services Division is responsible for representing the agency in the following cases to protect vulnerable children and adults: Child-in-Need-of-Assistance, Termination-of-Parental Rights, Adult Protective Services Guardianship cases, Confidentiality matters, and Administrative Hearings concerning child abuse/neglect cases, foster home approvals and other matters before the Office of Administrative Hearings.

Experience: The ideal candidate for this position would have at least five years of litigation experience, as well as experience building and maintaining relationships with agency administrators and caseworkers, and an understanding of the families and individuals that are the clients of the agency and are often facing difficult circumstances. Substantive knowledge related to juvenile, family, and adult guardianship law is desirable. Strong skills in legal writing and oral advocacy are essential. Maryland Bar membership is required.

Submission: Interested persons should electronically submit their resumes in PDF to James Becker, Division Director, 1510 Guilford Avenue, Baltimore, MD 21202, James.Becker@maryland.gov by the close of business May 16, 2018. Candidates who are invited for an interview may also be asked for a writing sample. Please write "Dept. of Social Services Deputy" in the subject line.

The Maryland Office of the Attorney General is an equal opportunity employer, committed to diversity in the workplace.