



Office of the Attorney General
200 St. Paul Place
Baltimore, MD 21202
www.marylandattorneygeneral.gov

JOB ANNOUNCEMENT
Principal Counsel
Maryland Higher Education Commission

Posting Date: June 10, 2019

Closing Date: June 24, 2019

Job Title: Principal Counsel

Position Type: Regular Full Time

Location: Maryland Higher Education Commission, 6 N. Liberty Street, Baltimore, MD

Description: The Office of the Attorney General is seeking candidates for the position of Principal Counsel to the Maryland Higher Education Commission. Responsibilities include advice on issues including bankruptcy, Public Information Act and Open Meetings Act, constitutional law, and state budget. Responsibilities also include review of transactional matters, regulatory and statutory review and drafting, review of procurements and contracts, and compliance and enforcement actions. Much of the work will involve post-secondary education law and post-secondary institutions (public institutions, private institutions, for-profit institutions, and private career schools). The attorney also will represent MHEC before administrative agencies, and in State and federal trial and appellate courts. The legal unit includes the Principal Counsel and one part-time assistant attorney general.

Experience: Ideal candidate will have a minimum of seven years legal experience and be a member of the Maryland Bar in good standing. Candidates should have significant experience in several of the areas described above. Good research, writing and communication skills are required. Supervisory experience is a plus. Candidates should be prepared to submit a writing sample that demonstrates proficiency in legal research, analysis and written advocacy.

Submission: Interested persons should submit their resumes with a cover letter, list of references, and writing sample to: Elizabeth Harris, Chief Deputy Attorney General, 200 St. Paul Place, Baltimore, MD 21202 or email to ccaldwell@oag.state.md.us by close of business June 24, 2019. Please type "Principal Counsel MHEC" in the subject line.

The Maryland Office of the Attorney General is an equal opportunity employer, committed to diversity in the workplace.