



**OFFICE OF THE ATTORNEY GENERAL
200 St. Paul Place
Baltimore, Maryland 21202**

www.marylandattorneygeneral.gov

Repost

JOB ANNOUNCEMENT

**Criminal Investigator/Administrator I
Environmental Crimes Unit**

Posting Date: March 2, 2020

Closing Date: March 16, 2020

Job Title: Criminal Investigator/Administrator I

Position Type: Contractual Full Time

Location: Office of the Attorney General, Environmental Crimes Unit,
1800 Washington Blvd., Baltimore, Maryland

Description: The Office of the Attorney General, Criminal Investigation Division's Environmental Crimes Unit (ECU), is seeking applications for a Contractual Criminal Investigator. The Investigator will work closely with Assistant Attorneys General, the Chief Investigator, and other ECU staff conducting confidential criminal investigations of violations of environmental statutes for which criminal penalties are provided in the Environment Article, Annotated Code of Maryland, along with other related criminal charges. Duties may include: surveillance; identifying, locating and interviewing suspects and other witnesses; preparing investigative reports; gathering and reviewing evidence; maintaining vehicle and travel logs; attending staff meetings; assisting in the drafting and execution of search warrants; working with local, state and federal law enforcement agencies and personnel; following up on various complaints; preparing cases for trial; and providing testimony in criminal, civil and administrative proceedings.

Experience: A Bachelor's degree from an accredited college or university. Four years of experience in administrative staff or professional work. Additional experience in administrative staff or professional work may be substituted on a year-for-year basis for the required education. Additional graduate level education at an accredited college or university may be substituted at the rate of 30 semester credit hours on a year-for-year basis for the required experience. Candidates may substitute U.S. Armed Forces military service experience as a commissioned officer involving staff work related to the administration of rules, regulations, policy, procedures and processes, or overseeing or coordinating unit operations or functioning as a staff assistant to a higher ranking commissioned officer on a year-for-year basis for the required education and experience. Minimum of three years of criminal or environmental investigative experience is preferred.

Must have computer software experience, including use of Access or Excel, word processing programs, and a fundamental understanding of database concepts. Must have excellent communication and writing skills. The candidate must be willing to work throughout the State and at times work outside the typical workday as may be required. The candidate must possess a valid Maryland Driver's License.

Submission: Interested persons should submit an application and supplemental questionnaire through the Department of Budget and Management, Maryland State Online Employment Center <http://www.jobaps.com/md/> by the close of business Monday, March 16, 2020..

The Maryland Office of the Attorney General is an equal opportunity employer, committed to diversity in the workplace.