



OFFICE OF THE ATTORNEY GENERAL
200 St. Paul Place
Baltimore, Maryland 21201
www.marylandattorneygeneral.gov

REPOST

JOB ANNOUNCEMENT

**Child Support Supervising Attorney
Department of Human Services**

Posting Date: October 4, 2021

Closing Date: October 18, 2021

Job Title: Assistant Attorney General

Position Type: Regular Full Time

Location: Office of the Attorney General, Department of Human Services
Charles County Department of Social Services Child Support Division
200 Kent Avenue, LaPlata, Maryland 20646

Description: The Office of the Attorney General is seeking applicants for a full time Supervising Attorney for the Charles County Department of Social Services Child Support Division. Child support attorneys are primarily responsible for representing the local office of child support in state court litigation involving the establishment of parentage and child support, as well as child support modification and enforcement, and for providing general agency advice. The Supervising Attorney is responsible for examining current practices in the legal unit to identify procedural improvements as needed, and for developing strategies to improve overall productivity.

Experience: Maryland Bar membership, family law experience, and at least five years practicing before the bar is required. Applicants must possess excellent oral and written advocacy skills. The ideal candidate for this position would also have some supervisory experience. Proficiency with the Maryland Electronic Courts (MDEC) system is helpful, but not required.

Submission: Interested persons should submit the following documents in pdf format: (1) a resume; (2) one writing sample; and (3) a list of three references. Submissions should be emailed to Jennifer Caffrey, Chief Supervising Attorney for Child Support, at Jennifer.Caffrey1@maryland.gov, by the close of business on Monday, October 18, 2021. Please write "Child Support Supervising Attorney Vacancy – Charles County" in the subject line.

The Office of the Attorney General is an equal opportunity employer that encourages all interested persons to apply regardless of race, color, religion, ancestry, national origin, age, marital status, sexual orientation, gender identity, disability, pregnancy, or genetic information. The Office is committed to recruiting, retaining, and promoting individuals who have historically been underrepresented in the practice of law.