



OFFICE OF THE ATTORNEY GENERAL
200 St. Paul Place
Baltimore, Maryland 21202
www.marylandattorneygeneral.gov

REVISED
JOB ANNOUNCEMENT
Assistant Attorney General VII
Department of Budget & Management

Posting Date: September 1, 2023

Closing Date: September 19, 2023

Job Title: Assistant Attorney General VII

Position Type: Regular Full Time

Salary: \$95,798 - \$154,319. The salary range is based on a multitude of factors including applicable personnel rules, regulations, and guidelines.

Location: Office of the Attorney General, Department of Budget & Management
300 West Preston Street Baltimore, MD 21201

Telework: A hybrid remote telework and in-office schedule option is available per applicable policies and procedures.

DESCRIPTION: The Attorney General is the chief legal officer of the State of Maryland. The Office of the Attorney General (OAG) has the general charge, supervision, and direction of the legal business of the State, acting as legal advisors and representatives of the major agencies, various boards, commissions, officials, and institutions of State Government. As Maryland's 47th Attorney General, Anthony G. Brown, leads the Office with a key focus on equity, justice, and fairness.

The Office of the Attorney General is seeking applicants for a full-time Assistant Attorney General to represent the Department of Budget and Management in personnel, EEO, and collective bargaining matters. The position provides legal advice and representation in connection with DBM's statewide responsibility for personnel and EEO, including collective bargaining, employment discrimination, ADA, FLSA, FMLA, and the State whistleblower law. The position also provides advice, guidance and support to other agency Assistant Attorneys General in all areas listed above to ensure consistency in State personnel policies and compliance with State and federal law.

EXPERIENCE: The ideal candidate will have a minimum of five years of experience with personnel and employment matters, excellent writing and communication skills, and Maryland Bar Membership.

SUBMISSION: Interested persons should submit a statement explaining their interest in the position, a resume and two writing samples to Clifton R. Gray, Division Director, Department of Budget and Management, 45 Calvert Street, Annapolis, Maryland 21401-1907 or by email to Clifton.gray@maryland.gov, by the close of business on Tuesday, September 19, 2023. **Please write “AAG VII- DBM” in the subject line of the email.**

EMPLOYMENT BENEFITS: The successful candidate will be eligible for subsidized health benefits (medical, prescription, dental and vision coverage) and life insurance; leave, including annual (vacation), personal, sick, and paid parental leave; and will be eligible for participation in a contributory defined benefit pension plan in which they are vested after ten years. State employees are eligible to participate in two supplemental retirement plans: the 457 Deferred Compensation Plan and the 401(k) Savings and Investment Plan. The State also offers a free mass transit benefit for local bus and express bus services.

EQUAL OPPORTUNITY EMPLOYER: The OAG is an equal opportunity employer that encourages all interested persons to apply regardless of race, color, religion or belief, ancestry, national origin, age, marital status, sexual orientation, gender identity and/or expression, disability, pregnancy, family or parental status, veteran status, genetic information, or any protected category prohibited by local, state or federal laws.

COMMITMENT TO DIVERSITY, EQUITY, INCLUSION, AND BELONGING: The Office of the Attorney General views equity, diversity, inclusion, and belonging as the pathway to achieving professional excellence and fostering and maintaining a culture where every employee can thrive. We strive to create a community that draws upon the best pool of talent to unify excellence and diversity while fully embracing individuals from varied backgrounds, cultures, races, identities, life experiences, perspectives, beliefs, and values. We honor, respect, and celebrate all differences, both visible and invisible, and are committed to recruiting, retaining, and promoting individuals who have historically been underrepresented in the practice of law and professional careers.